



RBDB 2018 MEMBER PROJECT GRANT FINAL REPORT

Period Covered: RBDB January 1, 2018 – December 31, 2018

Instructions:

This report is required for all RBDB 2018 Member Projects Grants. Fill in the information requested on the bottom of this page. Using your own word processing software, repeat each question below and provide your response. Use this page as the cover, followed by your response pages.

1. Describe the project's accomplishments in relation to its objectives and its impact on regional resource sharing. List or describe all materials created using grant funds. Include numbers of items digitized or records cataloged.
2. If you were starting this project now, what would you do differently? Please be candid in telling us what worked and what did not work.
3. Are you planning for activities begun by this project's funding to continue with other funds?
4. Please provide an analysis of the **quantitative and qualitative evaluation results** in relation to user satisfaction and/or success and/or objectives met. *(Please do not submit copies of individual completed user surveys or forms. We are interested in your summary and analysis of results only.)*

Two copies of the Final Report must be received by WNYLRC no later than Wednesday, December 31, 2018 unless otherwise indicated in the agreement letter which you will receive once funding arrives.

One of the copies should include a set of the materials produced with RBDB Member Project Grant funds (publicity, reports, etc.)

(Please note this date may be adjusted due to the actual date funding is distributed to grant recipients.)

Mail the items (3 copies of the report and 1 set of materials) to:

**Sheryl Knab
Western New York Library Resources Council
Airport Commerce Park East
4950 Genesee Street, Suite 170
Buffalo, NY 14225-5528**

Person preparing report _____
(Typed or Printed Name) (Signature)

Telephone # _____ Date _____