



**MINUTES/DISCUSSION RECORD**

**COMMITTEE:** WNYLA

**ATTENDING:** Pat Klaybor, Rita Ferri, Cindy Zubler, Ronda Turner, Cynthia Lenzner

**Excused:** Sandra Chambers

**ABSENT:**

**Guests:** Angie Steward (BECPL)

**DATE:** 1-30-14

**LOCATION:** WNYLRC Board Room

**RECORDED BY:** Pat Klaybor

TOPIC	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS /ACTION/ EVALUATION/ FOLLOW-UP	RESPONSIBILITY & TARGET DATE
Call To Order	The committee welcomed Angie Stewart, who is a guest at this meeting. Meeting was called to order at 2:40 pm.		
Meeting Minutes	Meeting minutes were read and approved	Ronda made a motion to approve the 8-14-13 meeting minutes, seconded by Cindy Lenzner.	
1. Spring 2014 Workshop-“Using Your Strengths as a Library Assistant”	We discussed the progress that we have made, so far, in putting together the Spring 2014 workshop. Ronda is putting together the flyer, Pat will mail all the flyers, Ronda/Cindy Zubler will post information to the WNYLA Facebook page and we will also post on WNYLRC’s and WNYLA’s listservs. We will be charging \$20.00 per attendee for this workshop, with \$12.00 being used for the pre-assessments. We do have some committee funding (\$400.00) that can also be used toward this workshop. We are considering the addition of a second portion to this, possibly an iPad or Kindle instructional session. We discussed times, probably the 1-4:30 pm time frame being the best. We also talked about the deadline for registration & the fact that all attendees	Rita will inquire at HSL, see if anyone is interested in presenting and Cindy Zubler will ask Andy Aquino, from BECPL the same question.	



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	will need time to complete the assessment prior to the workshop. We also discussed honorariums, but did not come to any conclusions regarding the amount.	The workshop will be held on March 20, 2014 and the deadline for registration will be 3/12/14.	
2. Ideas for the Spring/Fall 2014 GTKY	Some suggestions were the Carrousel Museum, The Kutter's Cheese Factory Store in Corfu which makes Yancy Fancy Cheeses, Roswell Park Cancer Institute, a wine tour (possibly at Buffalo State college again) and a Miss Buffalo Tour.	No definite decision has been made at this time.	
3. Facebook Page	We need to have a better presence on Facebook than we do now. Also, Jaclyn McKewan (WNYLRC) holds the authorization to the account. Possible we could ask her to grant permission to some of the committee members to be able to post to the WNYLA Facebook page. We will get a "Save the Date announcement up on Facebook as soon as possible. We also discussed eliminating the flyers that we send. With the expense of postage, Mailings sometimes do not yield as many responses as we would like.	Both Ronda Turner and Cindy Zubler offered to do the posting.  Since, some response still comes from the flyers, Pat wanted to continue with doing that but offering the recipient of the flyers to be taken off the list if they so desired.	Pat will speak to Jaclyn regarding permission for the site.
4. Name of Committee/ Committee Charges	We discussed possibly changing the name of the committee.	There was discussion regarding the idea of "Library Assistant vs Library Associate" seems that the terms mean different ideas, depending on where you are employed. No decision was reached.	
5. WNYLRC News (Libguides)	All WNYLRC committees now have Libguides. This was a new concept to most of the committee members, Pat will send a sample of another committee's Libguide to members.		
Other Business	We discussed the success of the Darwin Martin Complex tour that was held last November. Rita Ferri said that it went		



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	very well, she received a lot of positive comments. There was no other business to discuss.		
Schedule Next Meeting/ Adjournment	Meeting was adjourned at 4:40pm, and another meeting was not scheduled at this time.		

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