



WESTERN NEW YORK
LIBRARY RESOURCES COUNCIL

Western New York Library Assistants Committee

MINUTES/DISCUSSION RECORD

COMMITTEE: Library Assistants

ATTENDING: Rose LaJustice, Jennifer Northrup, Sarah Patton, Paul Whiting

EXCUSED: Caitlin Kenney

ABSENT: Sui Mei Grierson, Susan Jaworski

DATE: March 3, 2022

LOCATION: Virtual

RECORDED BY: Sarah Patton

CALL TO ORDER: 11:03am

TOPIC	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTION/ EVALUATION/FOLLOW-UP	RESPONSIBILITY & TARGET DATE
Approval of 1/13/21 Minutes	Motion to approve: Emily Motion to second: Paul	n/a	n/a
Getting to Know You Events	Underground Railroad Event was rescheduled for Wednesday March 16 th at 12pm with a current enrollment of 19.	Continue recruitment efforts. Jennifer will contact the organizer for refund of unused tickets after event.	n/a - event will be held 3/16/2022
Survey	Survey closed with following results: Preferred Name: WNY Support Staff Preferred Events: in-person GTKY and virtual training	Agreed to move forward with "Support Staff" name on Proposed Name/Charge document.	Sarah by C.O.B. Friday 3/4/22
Budget for FY 22/23	Budget request needs to be filed for fiscal year 2022-2023 by chair	Jennifer will look into pre-COVID budget and find a medium between pre-COVID and current budgets.	Jennifer, by next meeting
Open Committee Seats	There are 9 open seats beginning July 1, 2022	Recruit via listserv and flyers	Jennifer to email PDF of flyer to group by C.O.B 3/3/22
Workshops & Events	In accordance with survey results: Will aim for an in-person Getting to Know You event for summer Will look into virtual training/workshop	Committee members will investigate options for GTKY events and workshops, to be shared in a google doc	All members, by next meeting
Proposed Name and Charge Updates	With new name, we will update Proposed Name/Charge document	Sarah will complete, Jennifer will take to board meeting	Sarah by C.O.B. Friday 3/4/22 Jennifer – next board meeting

ADJOURNED: 11:38am