



Western New York Library Resources Council

Board of Trustees

MINUTES/DISCUSSION RECORD

**ATTENDING
BY ZOOM:**

Jan Dekoff (Chautauqua Cattaraugus Library System), Kristine Kasbohm (Canisius College), Timothy Binga (Center for Inquiry Libraries), Kathy Leacock (Buffalo Museum of Science), Justin Cronise (SUNY Erie), Dennis Galucki (Center for the Study of Art, Architecture, History and Nature), Donna Berryman (UB/HSL), Deborah Chiarella (UB), Dr. Cece Fuoco (CA BOCES SLS), Paul Cieslik (Lipsitz, Green et. al), Dan Albertson (UB-LIS), Jeannine Doyle (BECPL), Alicia Thompson (Erie 1 BOCES SLS), Lisa Erickson (Nioga Library System), Jeremy Lyman (Riverside Academy High School, #208)

Sheryl Knab (Executive Director-WNYLRC), Debbie Porter (Accounting Manager – WNYLRC)

EXCUSED:

GUESTS:

DATE: Thursday, September 30, 2021 11:00 AM

LOCATION: Zoom Meeting

RECORDED BY: Ashley Pietrzykowski (Office Coordinator-WNYLRC)

MINUTES/DISCUSSION RECORD

TOPIC	DISCUSSION/ CONCLUSIONS	RECOMMENDATIONS/ACTION/ EVALUATION/FOLLOW-UP	RESPONSIBILITY & TARGET DATE
1. Call to Order	Kristine Kasbohm called the meeting to order at 11:02 AM		
2. Approval- June 2021 Meeting Minutes	Kristine Kasbohm asked for a motion to approve the June 2021 meeting minutes.	Donna Berryman made a motion to approve the June 2021 meeting minutes, seconded by Dennis Galucki. Motion passed unanimously.	Completed
3. Accounting Mgr/Treasurer's Report	Debbie Porter reviewed Treasurer's report.		



b.) Board Committee
 Charge revisions
 i. Personnel
 Committee
 [Action Item]

Status of Committee will be changed from "On hiatus" to "Active" along with name change.

Personnel Committee had overly broad scope. Change has cleaned up and limited scope. Clearly defining what's responsibility of Executive Director versus Personnel Committee versus Board of Directors.

Seconded by Deborah Chiarella.
 Approved unanimously.

Kristine Kasbohm motioned to approve committee charge.
 Seconded by Justin Cronise.
 Approved unanimously.

c.) Diversity in
 Collections Grant
 Award (High School
 to College
 Committee) [Action
 Item]

High School to College Committee want to create an award that provides funding to applicants that have increased and diversified their collections.

3 recipients annually would receive \$500 each.

Hard for school libraries to get funds from outside to use for collections. Could WNYLRC buy books for them with the funds and then give the books to the libraries?

Would it be possible to share the resources?

How to ensure funds don't end up in a single system?

Jeannine Doyle motioned to approve creation of award.
 Seconded by Deborah Chiarella.
 Approved unanimously.

Board would like Committee to present logistics of grant via email: application process, how funds are dispersed (directly to school or WNYLRC buys books), resource sharing, print vs ebooks vs both, not all funds to single system.



d.) Social Work Intern program	<p>Conversations with colleges and with Social Work programs (BA or MFA). Other groups have started this throughout the state. Interns placed in libraries to provide outreach and to work with telehealth pods.</p>		
e.) Covid Update	<p>WNYLRC staff still working Tuesdays & Thursdays in the office & will continue with that schedule through flu season. Will update when changing schedule.</p>		
f.) ARPA funds	<p>\$502,642.00 is available for ARPA grant funds which must be spent by June 30, 2022.</p> <p>3 pools of funds to help get to members: First is digital inclusion for public libraries, second is Library and Museum partnership projects (\$72,340), third is school library systems to help purchase online content</p>		
g.) Committee Updates	<p>i. Who's Who – Preservation Committee Omar has been doing interviews of staff and members and posting them to introduce members to each other.</p> <p>ii. Podcasts from the Past – Preservation Committee Podcasts from the past use materials to create podcasts where someone is reading from or talking about the materials to help with education and resource materials.</p>		
5. Executive Director's Report	<p>Ask the Lawyer RAQs are all being reviewed for relevancy and updates.</p> <p>ESIE grant funds allowed distribution of 360 cameras to a number of members. NCCC library using for the nursing</p>		



<p>6.) Old Business</p>	<p>program. House filmed that has barriers that could inhibit care or safety in the home and the students use the videos to help identify and remove those barriers. Jay's set up a user group to help expand and improve site.</p> <p>Health Pods – open house at Leroy R. Coles, Jr. Branch Library next week. Jamestown is still on hold due to supply chain issues. Other councils are looking at our model and Heidi and Olivia are offering to other members. Added item of bios slate of candidates: Dennis, Dan, Alicia</p>	<p>Tim Binga motioned to approve and Jan Dekoff seconded. Dennis, Dan, Alicia abstained. All others in favor.</p>	
<p>a.) Executive Director Review guidelines update</p>	<p>No update at this time.</p>	<p>Will be revisited at November meeting.</p>	
<p>b.) Consultant update</p>	<p>Email vote to approve consultant. Anthony has begun work and is meeting with executive director and board members. Focus is on development of board to help define purpose of board & increase board participation.</p>	<p>10 to 12 weeks is estimate for completion.</p>	
<p>c.) Office Coordinator position update</p>	<p>Position has been offered to Jennifer Northup who was previously at BECPL. She's starting next week.</p>	<p>She started and is wonderful. A great asset!</p>	
<p>7. Other Business</p>	<p>Erie County celebrating 200th anniversary. Dennis wants to look at the archives with visuals and tell the story of libraries in Erie County (and then expand to other counties). Also doing a series on sustainability.</p>	<p>Please let him know if you'd like to participate. He'll send out an email with the information.</p>	
<p>8. Announcements</p>	<p>No announcements</p>		



WESTERN NEW YORK
LIBRARY RESOURCES COUNCIL
Questioning existing practices. Testing new ideas.
WNYLRC: a leader in library innovation.

Airport Commerce Park East | 4950 Genesee Street | Suite 170 | Cheektowaga, NY 14225-5528
phone 716.633.0705 | fax 716.633.1736 | www.wnylrc.org

<p>11. Adjournment</p>	<p>All business was concluded and Kristine Kasbohm adjourned the Board Meeting.</p> <p>The Board Meeting was adjourned at 12:30 pm</p>	<p>Kathy Leacock motioned to adjourn. Tim Binga seconded.</p>	
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