

Date	
Applicant	
Project	
Funding Requesting	



### Access & Innovation Grant Application Scoring Rubric

Criterion	3 Exemplary	2 Adequate	1 Needs Improvement	0 Insufficient Evidence	Score
<b>Project Application Completion</b>  <i>Please assess using all factors provided to score</i>	Completed all application sections of application in application as required including: <ul style="list-style-type: none"> <li>• Cover page</li> <li>• Project description</li> <li>• Past RBDB funding with details</li> <li>• Detail of expenditures</li> <li>• Timeline</li> <li>• Responsibilities</li> <li>• Consultant resume</li> <li>• Vendor Quotes</li> </ul>	Completed most of required application sections: 5 out of 8	Completed 5 or fewer out of 8 required application sections.	Did not complete any of required application sections.	
<b>Innovation</b>	New to field: Project represents the implementation of new insight or idea, with potential benefits of change made clear.	New to region: Project represents local implementation of emerging innovation or trend, with potential benefits specified.	Beneficial to region: Project represents practice(s) commonplace within field, or an adoption of a change with well-established benefits.	No innovation described or specific potential improvement defined.	
<b>Justification</b>	Provides a strong rationale and significance of proposed work with specific detail. Project outcomes or activities align with WNYLRC's 5-Year Plan of Service as well as the vision and goals of the organization's greater community.	Provides a rationale and significance of proposed work with some detail. Project outcomes or activities somewhat align <b>both</b> with WNYLRC's 5-Year Plan of Service and the vision and goals of the organization's greater community.	Provides a weak rationale and significance of proposed work with few details. Project outcomes or activities minimally align with WNYLRC's 5-Year Plan of Service <b>OR</b> the vision and goals of the organization's greater community.	Provides no rationale or significance of proposed work. Project outcomes or activities do not align with WNYLRC's 5-Year Plan of Service or vision and goals of the organization's greater community.	
<b>Feasibility</b>	Identified personnel, project activities, timeline, and budget expenditures appears congruent with project description and outcomes.	Identified personnel, project activities, timeline, and budget expenditures appears somewhat	Identified personnel, project activities, timeline, and budget expenditures does not appear	Does not identify personnel, project activities, timeline, or budget expenditures with enough detail to	

		congruent with project description and outcomes.	congruent with project description and outcomes.	judge congruency with project description and outcomes.	
<b>Efficiency of Tactic/ Approach</b>	Project creates something new that is scalable or replicable by other institutions or builds upon existing work or infrastructure improving upon original design.	Project creates something new that is not scalable or replicable by other institutions or builds upon existing work or infrastructure without significantly improving upon original design.	Project minimally builds upon existing work or infrastructure without significantly improving upon original design.	Project does not build upon existing infrastructure or provide anything new to the field.	
<b>Assessment</b>	Project plan provides detailed description of what data will be collected and how the data will be used to demonstrate the degree to which outcomes are met.	Project plan provides some description of what data will be collected and how the data may be used to demonstrate the degree to which outcomes are met.	Project plan provides vague description of what data may be collected or how the data may be used.	Project plan provides no description of what data will be collected.	
<b>Sustainability</b>	Project sustainability plans are detailed and address two or more of the following: <ul style="list-style-type: none"> <li>Updating metadata as needed for digitization projects</li> <li>Preserving original digitization files and assets</li> <li>Securing resources to continue project once grant ends</li> <li>Building upon the existing project for future initiatives</li> </ul>	Project sustainability plans are detailed and address one or more of the following: <ul style="list-style-type: none"> <li>Updating metadata as needed for digitization projects</li> <li>Preserving original digitization files and assets</li> <li>Securing resources to continue project once grant ends</li> </ul> Building upon the existing project for future initiatives	Project sustainability plans somewhat address one or more of the following: <ul style="list-style-type: none"> <li>Updating metadata as needed for digitization projects</li> <li>Preserving original digitization files and assets</li> <li>Securing resources to continue project once grant ends</li> <li>Building upon the existing project for future initiatives</li> </ul>	Project does not have sustainable plans for the future.	
<b>Priority Funding</b>	Priority considered for: <ul style="list-style-type: none"> <li>Project completes a digitized title run</li> <li>Project is for upfront costs only</li> <li>Project request is for a one-time only funding and identifies other funding sources for additional years</li> </ul>	Priority considered for: <ul style="list-style-type: none"> <li>Next to last year for completion of digitized run</li> <li>Requesting one-time only funding</li> </ul>	Provides indication that this is an ongoing project <ul style="list-style-type: none"> <li>Clearly states the request is for year one of potentially more years of funding requests</li> </ul>	Does not indicate total time frame for ongoing project	

<i>Calculate total score by adding numerical value from each section above. Fundable projects must have a minimal score of 12.</i>	<b>Total Score:</b>
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<b>Recommend Funding?</b>	Yes? (please check) _____	Partial funding? (please check) _____ in the amount of \$ _____	Not at this time. Apply in the future with changes (please check) Yes _____ No _____	
<b>Additional Comments</b>				