



WESTERN NEW YORK LIBRARY RESOURCES COUNCIL

Questioning existing practices.
Testing new ideas.
WNYLRC: a leader in library innovation.

Listserv Instructions

Fill out my [online form](#).

Subscribe to WNYLIB-L on your own

To subscribe send email to: listserv@listserv.buffalo.edu

In the body of the email message write: **subscribe wnylib-l Firstname Lastname**

Leave the subject area of the message blank and delete any signature file you may have at the end of your message.

You will receive an email that you must respond to and confirm that you want to be added to the list.

To leave the list, send an email to: Caitlin at ckennedy@wnylrc.org to request removal.

Digest Subscription

Users can sign up for digested rather than immediate delivery of list items using the command SET wnylib-l digests.

This option is an alternative to MAIL and NOMAIL.

To enable digest send email to: listserv@listserv.buffalo.edu

In the body of the email message write: **SET wnylib-l digests**

Leave the subject area of the message blank and delete any signature file you may have at the end of your message.

When switching around between these delivery options, users will observe the following behavior (digests will be assumed to be daily for the sake of clarity):

- When switching to NOMAIL: delivery stops immediately. The day's digest is not sent, as the user is assumed to desire immediate termination of traffic from the list. Any mail already "in the pipeline" to the subscriber will still be delivered.
- When switching from any option to DIGEST: mail delivery stops immediately, and the first digest may contain some items the user has already seen (if switching from MAIL to DIGEST). This is because the digests are global to the list - they are the same for everyone, just like regular issues of newspapers.
- When switching from DIGEST to NODIGEST, the current, unfinished digest is immediately mailed to the user. New messages are delivered normally, as they arrive. Thus, a "trick" to get a copy of the current digest is to switch to

NODIGEST and then back to DIGEST. You can send both commands in the same mail message to make sure they are executed together.

Troubleshooting

If you have any questions and are unable to find an answer contact: 716-633-0705

Caitlin Kenney (ckenny@wnylrc.org) X115

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