Western New York Library Resources Council
Annual Report for Library Systems - 2022 (Reference and Research Library Resources Systems 2022-2023)

1. General System Information

System/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

Please use the note field to explain answers when necessary. This note field can also be used for local notes.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

1.1	SEDCODE	140600700038
1.2	System Name	Western New York Library Resources Council
1.3	Beginning Reporting Year	7/1/2022
1.4	Ending Reporting Year	6/30/2023
1.5	Street Address	4950 Genesee Street
1.6	City	Cheektowaga
1.7	Zip Code	14225
1.8	Four-Digit Zip Code Extension (enter N/A is unknown)	5528

1.9	Mailing Address	Airport Commerce Park East, 4950 Genesee St. Suite 170
1.10	City	Cheektowaga
1.11	Zip Code	14225
1.12	Four-Digit Zip Code Extension (enter N/A if unknown)	5528
1.13	Library System Telephone Number (enter 10 digits only and hit the Tab key)	(716) 633-0705
1.14	Fax Number (enter 10 digits only and hit the Tab key)	(716) 288-9400
1.15	System Home Page URL	https://www.wnylrc.org
1.16	URL of the system's complete Plan of Service	https://wnylrc.org/about
1.17	Population Chartered to Serve (2020 Census)	1,470,332
1.18	Area Chartered to Serve (square miles)	4,818
1.19	Federal Employer Identification Number	160925008
1.20	County	Erie
1.21	County (Counties) Served	Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans
1.22	School District	Lancaster School District

Please report information for the current system director (as of the date the report is being completed).

1.24	First Name of System Director	Sheryl

1.25	Last Name of System Director	Knab

1.26	NYS Public Librarian Certification Number of the Director of Public Library System, and Reference and Research Library Resources System.	18383

1.27	Is the 3Rs director eligible for a New York State Public Librarians Certificate?	Y

1.31	Telephone Number of the System Director, including area code and extension (enter digits only, field will automatically format with extension)	(716) 633-0705 Ext.121

1.32	E-Mail Address of the System Director	sknab@wnylrc.org

1.33	Fax Number of the System Director (enter 10 digits only and hit the Tab key)	(716) 288-9400

1.47	Does the system charge a membership fee? Enter Y for Yes, N for No.	Y

Unusual Circumstances

1.49	For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g. natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Indicate Y for Yes, N for No	N

2. Personnel Information

2.1	FTE (Full-Time Equivalent Calculation)	35

The number of hours per work week used to compute FTE for all budgeted positions.

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS
(enter to two decimal places; enter decimal point)

2.8	3Rs Library System Director per CR 90.5(a)(1) and 90.7 - Filled Position FTE	1.00
2.9	3Rs Library System Director per CR 90.5(a)(1) and 90.7 - Vacant Position FTE	N/A
2.10	Librarians - Filled Position(s) FTE	5.4
2.11	Librarians - Vacant Position(s) FTE	0.6
2.14	Total Librarians - Filled Position(s) FTE (total questions 2.8 + 2.10)	6.40
2.15	Total Librarians - Vacant Position(s) FTE (total questions 2.9 + 2.11)	0.60

Note: One part time HLSP Librarian was vacant as of the end of the year. This has been filled July 1, 2023

2.16	Total Other Professional Staff - Filled Position(s) FTE	1
2.17	Total Other Professional Staff - Vacant Position(s) FTE	N/A
2.18	Total Other Staff - Filled Position(s) FTE	1
2.19	Total Other Staff - Vacant Position(s) FTE	N/A
2.20	Total Paid Staff - Filled Position(s) FTE (total questions 2.14 + 2.16 + 2.18)	8.40

2.21	Total Paid Staff - Vacant Position(s) FTE (total questions 2.15 + 2.17 + 2.19)	0.60

SALARY INFORMATION

2.24	System Director FTE	1
2.25	System Director Current Annual Salary	$113,077

3. System Membership, Outlets and Governance

PUBLIC SERVICE OUTLETS

Report information as of the end of the reporting year indicated in questions 1.3 and 1.4.

3.1	Number of academic library members	18
3.2	Number of special library members (excluding hospital)	15
3.3	Number of hospital library members	10
3.4	Number of public library system members	3
3.5	Number of individual public and association library members	0
3.6	Number of school library system members	5
3.7	Total number of member libraries (total 3.1 through 3.6)	51
3.8	Other (non-library) members (provide breakdown using State note)	15

Note: 11 special without an MLS and 4 organizational members who represents library interests: LCHIB, UB's Dept. of Information Studies, ConnectNY, School Library Assoc. of WNY

3.15	Main Library/System Headquarters	1

BOARD /COUNCIL MEETINGS

3.22	Total number of public library system/3Rs board meetings or school library system council meetings held during reporting year	6
3.24	Current number of <u>voting</u> positions on system board/council. Please add a note if this has changed from the previous year report.	15
3.25	Board/Council Selection - Enter Board/Council Selection Code (select one; drop-down). If O is selected, please use the State note to explain how members were named to the Board/Council.	E

SYSTEM BOARD/COUNCIL
3Rs Systems - enter information for the period July 1, 2023, through June 30, 2024
President/Council Chair

3.27	First Name	Alicia
3.28	Last Name	Thompson
3.29	Institutional Affiliation	Buffalo Public Schools
3.30	Professional Title	Director of Instructional Technology
3.31	Mailing Address	1515 South Park Ave.
3.32	City	Buffalo
3.33	Zip Code (enter five digits only)	14220
3.34	Telephone for the Board President (enter 10 digits only and hit the Tab key)	(716) 816-3561
3.35	E-mail Address	ajthompson@buffaloschools.org

3.36	Term Expires - Month or N/A	December
3.37	Term Expires - Year (YYYY) or N/A	2026

Repeating Group #1 Board/Council Member - complete one record for each Board/Council Member. For each vacant position, select "Vacant" in question 1, and enter N/A in questions 2-10 of the repeating group. You may 1) enter the data for the Board/Council Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into Collect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking here. Complete this form and email it to collectconnect@baker-taylor.com.

The board president should not be included on the spreadsheet. Please enter board president information in the section above.

1.	Status: Filled, Vacant	Filled
2.	First Name	Deborah
3.	Last Name	Chiarella
4.	Institutional Affiliation	University at Buffalo
5.	Professional Title	Coordinator, Education Services Associate Librarian
6.	Mailing Address	112 Baird Hall, North Campus
7.	City	Buffalo
8.	Zip Code (enter five digits only)	14260
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2024
1.	Status: Filled, Vacant	Filled
2.	First Name	Janice
3.	Last Name	Dekoff

4.	Institutional Affiliation	Chautauqua Cattaraugus Library System
5.	Professional Title	Executive Director
6.	Mailing Address	106 W. Fifth Street
7.	City	Jamestown
8.	Zip Code (enter five digits only)	14701
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2025
1.	Status: Filled, Vacant	Filled
2.	First Name	Cecelia
3.	Last Name	Fuoco
4.	Institutional Affiliation	Cattaraugus-Allegany BOCES School Library System
5.	Professional Title	Director
6.	Mailing Address	1825 Windfall Road
7.	City	Olean
8.	Zip Code (enter five digits only)	14760
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2024
1.	Status: Filled, Vacant	Filled

2.	First Name	Heather
3.	Last Name	Gring
4.	Institutional Affiliation	Burchfield Penney Arts Center
5.	Professional Title	Archivist
6.	Mailing Address	1300 ELmwood Ave.
7.	City	Buffalo
8.	Zip Code (enter five digits only)	14222
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2023
1.	Status: Filled, Vacant	Filled
2.	First Name	Kathryn
3.	Last Name	Leacock
4.	Institutional Affiliation	Buffalo Museum of Science, Tift Nature Preserve
5.	Professional Title	Director of Collections
6.	Mailing Address	1020 Humboldt Parkway
7.	City	Buffalo
8.	Zip Code (enter five digits only)	14211
9.	Term Expires - Month or N/A	December

10.	Term Expires - Year (YYYY) or N/A	2024

1.	Status: Filled, Vacant	Filled

2.	First Name	Jeremy

3.	Last Name	Lyman

4.	Institutional Affiliation	Riverside Academic High chool #208

5.	Professional Title	School Library Media Specialist

6.	Mailing Address	238 Ontario Street

7.	City	Buffalo

8.	Zip Code (enter five digits only)	14207

9.	Term Expires - Month or N/A	December

10.	Term Expires - Year (YYYY) or N/A	2023

1.	Status: Filled, Vacant	Filled

2.	First Name	Kristine

3.	Last Name	Kasbohm

4.	Institutional Affiliation	Canisius University

5.	Professional Title	Director

6.	Mailing Address	2001 Main Street

7.	City	Buffalo

8.	Zip Code (enter five digits only)	14208
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2025
1.	Status: Filled, Vacant	Filled
2.	First Name	John
3.	Last Name	Spears
4.	Institutional Affiliation	Buffalo & Erie Councy Public Library
5.	Professional Title	Director
6.	Mailing Address	1 Lafayette Square
7.	City	Buffalo
8.	Zip Code (enter five digits only)	14203
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2023
1.	Status: Filled, Vacant	Filled
2.	First Name	Donna
3.	Last Name	Berryman
4.	Institutional Affiliation	University at Buffalo
5.	Professional Title	Associate University Librarian for Research, Collections and Outreach

6.	Mailing Address	Lockwood Memorial Library, North Campus
7.	City	Buffalo
8.	Zip Code (enter five digits only)	14260
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2025
1.	Status: Filled, Vacant	Filled
2.	First Name	Lisa
3.	Last Name	Erickson
4.	Institutional Affiliation	Nioga Library System
5.	Professional Title	Communications, Advocacy/Outreach Consultant
6.	Mailing Address	6575 Wheeler Road
7.	City	Lockport
8.	Zip Code (enter five digits only)	14094
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2027
1.	Status: Filled, Vacant	Filled
2.	First Name	Justin
3.	Last Name	Cronise

4.	Institutional Affiliation	SUNY Erie
5.	Professional Title	College Librarian
6.	Mailing Address	4041 Southwestern Blvd.
7.	City	Orchard Park
8.	Zip Code (enter five digits only)	14127
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2027
1.	Status: Filled, Vacant	Filled
2.	First Name	Dr. Jamie
3.	Last Name	Smith
4.	Institutional Affiliation	Roswell Park Comprehensive Cancer Center
5.	Professional Title	Chief Academic Officer, SVP of Education, Dean of Roswell Park Graduate Division
6.	Mailing Address	Carlton & Elm St.
7.	City	Buffalo
8.	Zip Code (enter five digits only)	14263
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2027
1.	Status: Filled, Vacant	Filled

2.	First Name	Dennis
3.	Last Name	Galucki
4.	Institutional Affiliation	Center for the Study of Art, Architecture, History and Nature
5.	Professional Title	Director
6.	Mailing Address	1088 Delaware Ave. 16B
7.	City	Buffalo
8.	Zip Code (enter five digits only)	14209
9.	Term Expires - Month or N/A	December
10.	Term Expires - Year (YYYY) or N/A	2026
1.	Status: Filled, Vacant	Filled
2.	First Name	Dan
3.	Last Name	Albertson
4.	Institutional Affiliation	University at Buffalo, Graduate School of Education, Dept of Information of Sciences
5.	Professional Title	Chair and Professor
6.	Mailing Address	526 Baldy Hall
7.	City	Buffalo
8.	Zip Code (enter five digits only)	14260

9.	Term Expires - Month or N/A	December

10.	Term Expires - Year (YYYY) or N/A	2026

1.	Status: Filled, Vacant	Filled

2.	First Name	Gabrielle

3.	Last Name	Harrington

4.	Institutional Affiliation	SEnator Sean Ryan, NYS Senate District 60

5.	Professional Title	Director of Community Affairs & Policy Advisor

6.	Mailing Address	40 La Riviere Dr. Suite 121

7.	City	Buffalo

8.	Zip Code (enter five digits only)	14202

9.	Term Expires - Month or N/A	N/A

10.	Term Expires - Year (YYYY) or N/A	N/A

5. System Services

Catalog/Website/Interlibrary Loan

TECHNOLOGY AND RESOURCE SHARING

UNION LIST OF SERIALS

5.21	Does the system have a union list of serials? (Enter Y for Yes, N for No. If No, enter zero (0) on question 5.22.)	N

| 5.22 | How many libraries participate in (or submit records for) the union list of serials? | N/A |

COMBINED SYSTEM UNION CATALOG AND UNION LIST OF SERIALS

| 5.23 | Does the system's union catalog contain both books and serials? (Enter Y for Yes, N for No, or N/A) | N/A |

VISITS TO THE SYSTEM'S WEB SITE

| 5.24 | Annual number of visits to the system's web site | 37,695 |

Note: This number as in past numbers may have been inflated by bots.

SYSTEM INTERLIBRARY LOAN ACTIVITY

| 5.25 | Total items provided (loaned) | 0 |

| 5.26 | Total items received (borrowed) | 0 |

| 5.27 | Total requests provided (loaned) unfilled | 0 |

| 5.28 | Total requests received (borrowed) unfilled | 0 |

| 5.29 | Total interlibrary loan activity (total questions 5.25 through 5.28) | 0 |

Delivery/Continuing Education

| 5.30 | Does the system have a regional access borrower's card program to provide direct access to research collections? (Enter Y for Yes, N for No) | Y |

DELIVERY

5.31 Indicate delivery methods used by the system (check all that apply):

Note: For questions which include a choice of "Other", please add a Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

a.   System courier (on the System's   No
payroll)

b.   Other system's courier   No

d.   Contracted service (paid by System - No
not on payroll)

e.   U.S. Mail   No

f.   Commercial carrier (e.g., UPS, DHL, No
etc.)

g.   Other (specify using the State note) Yes

Note: WNYLRC does not ILL. Our members use a variety of delivery methods: USPS, UPS, and Empire State Library Delivery.

CONTINUING EDUCATION/STAFF DEVELOPMENT
Workshops/Meetings/Training Sessions

Resource sharing (ILL, collection development, etc.)

Note: Workshops with multiple topics can only be counted once.

5.33   Number of sessions   3

5.34   Number of participants   107

Technology

5.36   Number of sessions   4

5.37   Number of participants   128

Digitization

5.39	Number of sessions	2

5.40	Number of participants	38

Continuing Education Cont.

Leadership

5.42	Number of sessions	4

5.43	Number of participants	82

Management & Supervisory

5.45	Number of sessions	10

5.46	Number of participants	159

Planning and Evaluation

5.48	Number of sessions	6

5.49	Number of participants	330

Awareness and Advocacy

5.51	Number of sessions	20

5.52	Number of participants	315

Trustee/Council Training

5.54	Number of sessions	0

5.55	Number of participants	0

Continuing Education Cont.

Special Client Populations

| 5.57 | Number of sessions | 4 |

| 5.58 | Number of participants | 118 |

Children's Services/Elementary Grade Levels

| 5.60 | Number of sessions | 1 |

| 5.61 | Number of participants | 47 |

Young Adult Services/Middle and High School Grade Levels

| 5.63 | Number of sessions | 0 |

| 5.64 | Number of participants | 0 |

General Adult Services

| 5.66 | Number of sessions | 0 |

| 5.67 | Number of participants | 0 |

E-Resources

| 5.72 | Number of sessions | 0 |

| 5.73 | Number of participants | 0 |

Continuing Education Cont./Coordinated Services/Co

Other

| 5.75 | Does the system provide other Workshops/Meetings/Training Sessions not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each topic; if No, enter N/A for questions 1, 2 and 3 of one repeating group. | Y |

Repeating Group #2

1.	Topic	Preservation
2.	Number of sessions	3
3.	Number of participants	43

1.	Topic	Networking
2.	Number of sessions	3
3.	Number of participants	105

1.	Topic	Information Literacy
2.	Number of sessions	1
3.	Number of participants	30

1.	Topic	Customer Service
2.	Number of sessions	1
3.	Number of participants	30

5.76   **Grand Total Sessions** (total questions
5.33, 5.36, 5.39, 5.42, 5.45, 5.48, 5.51, 5.54,
5.57, 5.60, 5.63, 5.66, 5.72 and total of question
#2 of Repeating Group #2)   62

5.77   **Grand Total Participants** (total
questions 5.34, 5.37, 5.40, 5.43, 5.46, 5.49,
5.52, 5.55, 5.58, 5.61, 5.64, 5.67, 5.73 and total
of question #3 of Repeating Group #2)   1,532

COORDINATED SERVICES

5.79 Indicate which services the system provides (check all that apply):

Note: For questions which include a choice of "Other", please add a Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

a.　　　Coordinated purchase of print materials　　　Yes

Note: Note: WNYLRC Purchases these materials on behalf of our hospital libraries.

b.　　　Coordinated purchase of non-print materials　　　Yes

Note: Note: WNYLRC purchases Library World e-books for member hospital libraries

c.　　　Negotiated pricing for licensed electronic collection purchases (not purchasing)　　　No

d.　　　Cataloging　　　No

e.　　　Materials processing　　　No

f.　　　Coordinated purchase of office supplies　　　No

g.　　　Coordinated computer services/purchases　　　No

h.　　　Virtual reference　　　Yes

Note: Note: WNYLRC provides and manages the cooperative service Ask Us 24/7 service on behalf of ESLN and the entire state.

i.　　　Other (describe using the Note)　　　Yes

Note: Note: WNYLRC works with other councils to coordinate and curate collections for: New York State Historic Newspapers, Empire Archival Discovery Collaborative (EAD repository), New York Heritage, and Empire State Immersive Experiences (360 images).

j.　　　N/A　　　No

CONSULTING AND TECHNICAL ASSISTANCE SERVICES

5.81 Indicate which consulting and technical assistance services the system provides (check all that apply).

Note: If "Other" is selected, please add a Note of explanation.

a.   Consulting with member libraries on grants, and state and federal funding   Y

b.   Consulting with member libraries on funding and governance   Y

c.   Consulting with member libraries on automation and technology   Y

d.   Consulting with member libraries on adult services   N

e.   Consulting with member libraries on physical plant needs   N

f.   Consulting with member libraries on personnel and management issues   Y

Note: Note: Through the HR Expert service only.

g.   Providing information to local, county, and state legislators and their staffs   Y

h.   Providing system and member library information to the media   Y

i.   Providing website development and maintenance for member libraries   N

5.82   Other Consulting and Technical Assistance Services not listed above   Yes

Note: Note: Archival Services and Digitization services for NY Heritage, NY State Historic Newspapers, Empire Archival Discovery Collaborative (EAD repository) and Empire State Immersive Experiences(360 images).

Reference/Special Clients

REFERENCE SERVICES

5.83   Total Reference Transactions   18,851

Note: Note: 18,851 sessions with NYS patrons Statewide through Ask Us 24/7

5.84   Regarding the number of Reference   CT - Annual Count
Transactions entered, is this an annual count or
an annual estimate based on a typical week or
weeks?

**SERVICES TO SPECIAL CLIENTS
(Direct and Contractual)**

5.85 Indicate services the system provides to special clients (check all that apply):

a.   Services for patrons with disabilities   No

b.   Services for patrons who are   No
educationally disadvantaged

e.   Services for patrons who are members   No
of ethnic or minority groups in need of special
library services

f.   Services to patrons who are in   No
institutions

h.   Services to health care professionals in Yes
New York State hospitals through the Hospital
Library Services Program

i.   Other   No

5.86   Does the system provide other special   Y
client services not listed above? If yes, complete
one record for each service provided; if no,
enter N/A in questions 1 and 2 of one repeating
group.

Note: Note: Archival services through the WNYLRC regional archivist. The WNYLRC regional
archivist also participates in Ask the Archivist service managed by LILRC.

Special Clients Cont.

Repeating Group #3

1.   Service provided   Archivists

2.   Number of facilities/institutions served 15

Note: WNYLRC answered 10 questions of out 21 asked. 5 were from WNYLRC membership. 5 site visits conducted to 5 members.

5.87   Does the system charge fees for any   Y
program or service? Enter Y for Yes; N for No.
If yes, briefly describe using the text box below;
if no, enter N/A in Question 5.88.

5.88   Description of fees   WNYLRC charges
                                                       membership dues, annual fees
                                                       for Ask Us 24/7 services,
                                                       continuing education/annual
                                                       meeting to offset costs.

6. Operating Funds Receipts

State Aid

STATE AID

6.8   Conservation/Preservation Grants $0

6.15   Hospital Library Services Aid $143,670

6.25   Total Medical Information Services $47,843
Program (MISP)

6.28   Reference and Research Library $572,162
Resources System Basic Aid

| 6.29 | Reference and Research Library Resources System Supplementary Operational Aid | $75,488 |

| 6.36 | Special Legislative Grants and Member Items | $0 |

| 6.42 | Does the system receive state funding from other sources? Enter Y for Yes, N for No. (Report Special Legislative Grants and Member Items on Q 6.36). | N |

Repeating Group #4 Complete one record for each grant. If the system does not receive other state aid, enter N/A on questions 1 and 2 of one repeating group.

| 1. | Funding Source | N/A |

| 2. | Amount | N/A |

State Aid Cont./Federal Aid/Contracts

| 6.43 | Total Other State Aid (total question #2 of Repeating Group #4 above) | $0 |

| 6.44 | **Total State Aid Receipts** (total questions 6.8, 6.15, 6.25, 6.28, 6.29, 6.36, and 6.43). | $839,163 |

FEDERAL AID

| 6.45 | Library Services and Technology Act (LSTA) | 0 |

| 6.46 | Does the system receive any other Federal Aid (specify Act and Title) e.g., NEH, NEA, etc.? Enter Y for Yes, N for No. | Y |

Repeating Group #5 Complete one record for each grant. If the system does not receive other federal aid, enter N/A on questions 1 and 2 of one repeating group

1.   Funding Source (specify using State note)   ARPA

2.   Amount $33,745

1.   Funding Source (specify using State note)   NYS Archives Partnership Trust

2.   Amount $4,500

6.47   Total Other Federal Aid (total questions #2 of Repeating Group #5 above) $38,245

6.48   **Total Federal Aid** (total questions 6.45 and 6.47) $38,245

CONTRACTS WITH LIBRARIES, LIBRARY SYSTEMS OR OTHER INSTITUTIONS IN NEW YORK STATE

6.49   Does the system contract with libraries, library systems or other institutions in New York State? Enter Y for Yes, N for No.   Y

Contracts Cont./Miscellaneous

Repeating Group #6 Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2 and 3 of one repeating group.

1.   Contracting Agency (specify using State note)   WNY Hospital Library Members

2.   Contracted Service (specify using State note)   Librarian Visits

3.   Total Contract Amount $149,810

6.50   **Total Contracts** (total question #3 of Repeating Group #6 above) $149,810

MISCELLANEOUS RECEIPTS

6.52   Gifts, Endowments, Fundraising, $0
Foundations (include Gates Grants here; specify
project number(s) and dollar amount using the
state note)

6.53   Membership Dues $36,449

Note: Increase over last year and some checks came in late from previous years.

6.54   Income from Investments $11,014

Proceeds from Sale of Property

6.55   Real Property $0

6.56   Equipment $0

6.57   Does the system have other   Y
miscellaneous receipts in categories not listed in
questions 6.52 through 6.56? Enter Y for Yes, N
for No.

Repeating Group #7 Complete one record for each income category. If the system does not have
other miscellaneous receipts, enter N/A on questions 1 and 2 of one repeating group.

1.   Receipt category   Training Center Fees

2.   Amount $1,029

1.   Receipt category   E-rate

2.   Amount $4,440

1.   Receipt category   Ask Us 24/7

2.   Amount $75,438

1.   Receipt category   Credit Card Rebate

2.	Amount	$450
1.	Receipt category	Use of Facility utilities and tech services
2.	Amount	$2,500
1.	Receipt category	Misc fees, royalties and refunds
2.	Amount	$5,424

Transfers/Cash Balance

6.58	Total Other Miscellaneous Receipts (total question #2 of Repeating Group #7 above)	$89,281
6.59	**Total Miscellaneous Receipts** (total questions 6.52 through 6.56 and question 6.58)	$136,744
6.60	**TOTAL OPERATING FUND RECEIPTS - Total State Aid, Total Federal Aid, Total Contracts, and Total Miscellaneous Receipts** (total questions 6.44, 6.48, 6.50, and 6.59)	$1,163,962
6.61	**BUDGET LOANS**	$0

TRANSFERS

6.62	Transfers from Capital Fund (Same as question 9.6)	$0
6.63	Transfers from Other Funds	$0
6.64	**Total Transfers** (total questions 6.62 and 6.63)	$0

6.65	**CASH BALANCE - Beginning of Current Fiscal Reporting Year: 3Rs - July 1, 2022. (Same as closing cash balance at the end of previous fiscal reporting year: 3Rs - June 30, 2022)**	$1,124,837

Grand Total

6.68	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS, AND BALANCE/ROLLOVER** (Public Library Systems and 3Rs - total questions 6.60, 6.61, 6.64 and 6.65 - must agree with question 7.83)	$2,288,799

7. Operating Fund Disbursements

Staff/Collection/Grants/Capital

STAFF EXPENDITURES
Salaries

7.1	System Director and Librarians	$406,650
7.2	Other Staff	$148,917
7.3	Total Salary and Wages Expenditures (total questions 7.1 and 7.2)	$555,567
7.4	Employee Benefits Expenditures	$168,890
7.5	**Total Staff Expenditures** (total questions 7.3 and 7.4)	$724,457

COLLECTION EXPENDITURES

7.6	Print Materials Expenditures	$18,713

Note: Books purchased from Rittenhouse and Amazon for member Hospital Libraries

7.7   Electronic Materials Expenditures $9,549

Note: OVID EJOURNALS, RITTENHOUSE, OAKSTONE AND EBSCO for e-books/e journals for member hospital libraries $9549 No ARPA Electronic resources from Rosen or Northstar this year as with previous year

7.8   Other Materials Expenditures $0

7.9   **Total Collection Expenditures** (total $28,262 questions 7.6 through 7.8)

GRANTS TO MEMBER LIBRARIES
Cash Grants Paid From

7.13   Hospital Library Services Program $0
(HLSP)

7.14   Medical Information Services Program $0
(MISP)

7.15   Other State Aid/Grants (e.g., Special $40,094
Legislative or Member Grants)

Note: Grants (formerly RBDB grants). See list in sec 13 $40,094

7.16   Federal Aid $36,231

Note: ARPA Grants-Buffalo Museum of Science $500, Canisius- $328, Nioga-$7,129, BECPL-$11,282 Chataugua-Catt LS $10,042 Niagara Falls Public Library $5,450 Erie 1 Boces $1,500

7.17   Other cash grants paid from system $10,021
funds

Note: Diverse Intern Grants to Buffalo and Erie County Public Library -$4,275 and to Niagara Falls Public Library- $5,213, ESIE-533.

7.18   Total Cash Grants (total questions 7.12 $86,346
through 7.17)

7.20   Other Non-Cash Grants $0

7.21	**Total Grants to Member Libraries** (total questions 7.18 through 7.20)	$86,346

CAPITAL EXPENDITURES FROM OPERATING FUNDS

7.23	Other Vehicles	$0
7.24	Computer Equipment	$4,681

Note: 1 desktop computer, 3 laptops, 1 monitor to upgrade equipment and 1 replacement laptop for HLSP Librarian. One ipad through ARPA grant.

7.25	Furniture/Furnishings	$0
7.26	Other Capital Expenditures (equipment, etc.)	$0
7.27	**Total Capital Expenditures from Operating Funds** (total questions 7.22 through 7.26)	$4,681

Operation and Maintenance/Miscellaneous

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs To Buildings and Building Equipment by Source of Funds

7.32	From Other Funds (72OF)	$0
7.33	**Total Repairs to Buildings and Building Equipment** (total questions 7.31 and 7.32)	$0
7.34	Other Building & Maintenance Expenses	$94,552

Note: Rent, utilities and insurance

7.35	**Total Operation and Maintenance of Buildings** (total questions 7.33 and 7.34)	$94,552

MISCELLANEOUS EXPENSES

7.36   Total Operation & Maintenance of $0
Bookmobiles and Other Vehicles

7.37   Office and Library Supplies $6,612

Note: Regular office and library supplies $5592, ARPA supplies- $60

7.38   Equipment $5,137

Note: Lease payments on copier, postage machine and water cooler

7.39   Telecommunications $11,397

7.40   Binding Expenses $0

7.41   Postage and Freight $417

7.42   Publicity and Printing $3,500

7.43   Travel $18,825

Note: Regular travel resumed with the lifting of covid restrictions

7.44   Fees for Consultants and Professionals $35,438
- Please include a Note with the consultants' or
vendors' names and a brief description of the
service(s) provided.

Note: Lighthouse IT-12,226 (Maintenance of servers and computers), Scherzi Systems-$2750
(maintenance of website)Robert Sendziak $6500 (auditor), Paychex/ADP-$1115 (payroll
processing fees), M&T Bank and Stripe-$1425. (FSA, HSA, bank charges and credit card fees)
SUBTOTAL $24,016 plus ARPA Studio Digital Mentor cost to date $11,422 =$35,438

7.45   Membership Dues - Please include a $1,620
Note listing Professional Organization
Memberships for which dues are being paid.

Note: MLA, National Digital Alliance, NYCON (National Council of Nonprofits)and NYLA

7.46   Does the system have other   Y
miscellaneous expenses in categories not listed
in questions 7.36 through 7.45? Enter Y for Yes,
N for No. If Yes is answered, please add a Note
describing these Other Miscellaneous Expenses.

Repeating Group #8 Complete one record for each expense category. If the system does not have
other miscellaneous expenses, enter N/A on questions 1 and 2 of one repeating group.

1.   Expense category   Workshops and Training

Note: Professional Development workshop fees including MLA webinars and cosponsorship of
events with School Library Systems, funding for committee projects

2.   Amount $17,078

1.   Expense category   Collaborative Projects

Note: Professional Development workshop fees including MLA webinars and cosponsorship of
events with School Library Systems, funding for committee projects

2.   Amount $11,558

1.   Expense category   Meetings

Note: Professional Development workshop fees including MLA webinars and cosponsorship of
events with School Library Systems, funding for committee projects

2.   Amount $7,118

1.   Expense category   Ask Us 24/7 Fees

Note: Professional Development workshop fees including MLA webinars and cosponsorship of
events with School Library Systems, funding for committee projects

2.   Amount $69,679

1.   Expense category   Reading Team

Note: Professional Development workshop fees including MLA webinars and cosponsorship of
events with School Library Systems, funding for committee projects

2.   Amount $200

1.   Expense category   Tech Subscriptions

Note: Professional Development workshop fees including MLA webinars and cosponsorship of events with School Library Systems, funding for committee projects

2.   Amount $9,036

1.   Expense category   Journals

Note: Professional Development workshop fees including MLA webinars and cosponsorship of events with School Library Systems, funding for committee projects

2.   Amount $485

1.   Expense category   Member Support

Note: Professional Development workshop fees including MLA webinars and cosponsorship of events with School Library Systems, funding for committee projects

2.   Amount $4,886

1.   Expense category   EFTS

Note: Professional Development workshop fees including MLA webinars and cosponsorship of events with School Library Systems, funding for committee projects

2.   Amount $12

1.   Expense category   Marketing

Note: Professional Development workshop fees including MLA webinars and cosponsorship of events with School Library Systems, funding for committee projects

2.   Amount $11,350

7.47   Total Other Miscellaneous Expenses $131,402
(total question #2 of Repeating Group #8)

7.48   **Total Miscellaneous Expenses** (total $214,348
questions 7.36 through 7.45 and 7.47)

Contracts/Debt Service

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

7.49	Does the system contract with libraries	Y
and/or library systems in New York State? Enter
Y for Yes, N for No.

Repeating Group #9 Complete one record for each contract. If the system does not contract, enter
N/A on questions 1 through 3 of one repeating group.

1.	Contracting Agency (specify using	CNYLRC
Note)

2.	Contracted Service (specify using	NY Herita
Note)

Note: NY Heritage

3.	Total Contract Amount	$6,880

1.	Contracting Agency (specify using	Consortium Info Svcs
Note)

2.	Contracted Service (specify using	Ovid Fees
Note)

Note: NY Heritage

3.	Total Contract Amount	$65,269

1.	Contracting Agency (specify using	NY Metro Ref and Res Lib
Note)

2.	Contracted Service (specify using	ESIE
Note)

Note: NY Heritage

3.	Total Contract Amount	$2,700

7.50	**Total Contracts** (total question #3 of	$74,849
Repeating Group #9)

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

7.52	From Other Funds (73OF)	$0
7.53	**Total Capital Purposes Loans** (total question 7.52)	$0

Other Loans

7.54	Other Loans	$0
7.55	**Total Debt Service** (total questions 7.53 and 7.54)	$0

Transfers/Cash Balance

7.56	**TOTAL DISBURSEMENTS - Total Staff Expenditures, Total Collection Expenditures, Total Grants to Member Libraries, Total Capital Expenditures, Total Operation and Maintenance of Buildings, Total Miscellaneous Expenses, Total Contracts, and Total Debt Service** (total questions 7.5, 7.9, 7.21, 7.27, 7.35, 7.48, 7.50, and 7.55)	$1,227,495

TRANSFERS

Transfers to Capital Fund

7.58	From Other Funds (76OF)	$0
7.59	**Total Transfers to Capital Fund** (total question 7.58; same as question 8.2)	$0
7.60	**Total Transfers to Other Funds**	$0
7.61	**Total Transfers** (total questions 7.59 and 7.60)	$0

7.62	**TOTAL DISBURSEMENTS AND TRANSFERS** (total questions 7.56 and 7.61)	$1,227,495

7.63   **CLOSING CASH BALANCE at the End of the Current Fiscal Reporting Year (For 3Rs - June 30, 2023)** $1,061,304

Audit/Bank Balance

7.83   **GRAND TOTAL DISBURSEMENTS, TRANSFERS, & ENDING BALANCE** (total questions 7.62, 7.63) $2,288,799

FISCAL AUDIT

7.84	Last audit performed (mm/dd/yyyy)	10/03/2023

7.85	Time period covered by this audit (mm/dd/yyyy - mm/dd/yyyy)	07/01/2022-06/30/2023

7.86	Indicate type of audit (select one from drop-down):	Private Accounting Firm

Repeating Group #10   Complete one record for each financial account

1.	Name of bank or financial institution	M&T GF Checking
2.	Amount of funds on deposit	$9,952
1.	Name of bank or financial institution	M&T Savings
2.	Amount of funds on deposit	$6,430
1.	Name of bank or financial institution	M&T Checking
2.	Amount of funds on deposit	$2,558

1.	Name of bank or financial institution	M&T HLSP Checking

2.	Amount of funds on deposit	$65,181

1.	Name of bank or financial institution	M&T Money Market

2.	Amount of funds on deposit	$126,215

1.	Name of bank or financial institution	M&T HLSP Savings

2.	Amount of funds on deposit	$29,239

1.	Name of bank or financial institution	Lincoln Financial Money Mkt

2.	Amount of funds on deposit	$506,729

1.	Name of bank or financial institution	Lincoln Financial

2.	Amount of funds on deposit	$150,000

1.	Name of bank or financial institution	Comm Fd of Buffalo

2.	Amount of funds on deposit	$165,000

7.87   **Total Bank Balance** (total question #2 of Repeating Group #10 above) $1,061,304

7.88   Does the system have a Capital Fund?   N
Enter Y for Yes, N for No. If yes, please
complete the Capital Fund Report. If no, stop
here.

8. Capital Fund Receipts

State Aid and Grants for Capital Projects

8.1   **Total Revenue From Local Sources** $0

| 8.2 | **Transfer From Operating Fund** | $0 |

(same as question 7.59)

STATE AID FOR CAPITAL PROJECTS

| 8.3 | State Aid Received for Construction | $0 |

ALL OTHER AID AND/OR GRANTS FOR CAPITAL PROJECTS

8.4   Does the system receive any other aid   N
and/or grants for capital projects. Enter Y for
Yes, N for No. If yes, complete on record for
each award. If no, enter N/A on questions 1 and
2 of one repeating group.

Repeating Group #11

| 1. | Contracting Agency | N/A |

| 2. | Amount | N/A |

Totals/Cash Balance

| 8.5 | **Total Aid and/or Grants** (total | $0 |

question #2 of Repeating Group #11 above)

8.6   **TOTAL RECEIPTS - Revenues** $0
from Local Sources, Interfund Revenue,
State Aid for Capital Projects, and All Other
Aid and/or Grants for Capital Projects (total
questions 8.1, 8.2, 8.3, and 8.5)

| 8.7 | **NONREVENUE RECEIPTS** | $0 |

8.8   **TOTAL RECEIPTS - Total Receipts** $0
and Nonrevenue Receipts (total questions 8.6
and 8.7)

8.9	**CASH BALANCE - Beginning of Current Fiscal Reporting Year: 3Rs - July 1, 2022. (Same as closing cash balance at the end of previous fiscal reporting year: 3Rs - June 30, 2022)**	$0

Grand Total

8.10	**TOTAL RECEIPTS AND CASH BALANCE** (total questions 8.8 and 8.9)	$0

9. Capital Fund Disbursements

Project Expenditures/Cash Balance

PROJECT EXPENDITURES

9.1	Total Construction	$0
9.2	Incidental Construction	$0
9.3	Books and Library Materials	$0
9.4	Total Other Disbursements	$0
9.5	**Total Project Expenditures** (total questions 9.1 through 9.4)	$0
9.6	**TRANSFER TO OPERATING FUND** (Same as question 6.62)	$0
9.7	**TOTAL NONPROJECT EXPENDITURES**	$0

9.8   **TOTAL DISBURSEMENTS – Total Project Expenditures, Transfer to Operating Fund, and Total Nonproject Expenditures** (total questions 9.5 through 9.7) $0

9.9   **CLOSING CASH BALANCE IN CAPITAL FUND at the End of the Current Fiscal Year (June 30, 2023, for 3Rs)** $0

Grand Total

9.10   **TOTAL DISBURSEMENTS AND CASH BALANCE** (total questions 9.8 and 9.9) $0

12. Projected Annual Budget For Library Systems

Reference and Research Library Resources Systems July 1, 2023 - June 30, 2024

12.1   Total Operating Fund Receipts (include Local Aid, State Aid, Federal Aid, Contracts and Miscellaneous Receipts) $1,109,653

12.2   Budget Loans $0

12.3   Total Transfers $0

12.4   Cash Balance/ Ending Balance in Operating Fund at the end of the previous fiscal year. (For 3Rs Library Systems, opening balance on July 1, 2023, must be the same as the June 30, 2023, closing balance reported on Q7.63 of the 2022-2023 annual report) $1,061,304

12.5   Grand Total Operating Fund Receipts, Budget Loans, Transfers and Ending Balance (total questions 12.1 through 12.4) $2,170,957

PROJECTED OPERATING FUND - DISBURSEMENTS

12.6   Total Operating Fund Disbursements $1,115,712
(include Staff Expenditures, Collection
Expenditures, Grants to Member Libraries,
Capital Expenditures from Operating Funds,
Operation and Maintenance of Buildings,
Miscellaneous Expenses, Contracts with
Libraries and Library Systems in New York
State and Debt Service)

12.7   Total Transfers $0

12.8   Ending Balance in Operating Fund at $1,055,245
the end of the current fiscal year
(For 3Rs Library System, balance as of June 30,
2024)

12.9   Grand Total Operating Fund $2,170,957
Disbursements, Transfers and Ending Balance
(total questions 12.6 through 12.8)

PROJECTED CAPITAL FUND - RECEIPTS

12.10   Capital Fund Receipts (include $0
Revenues from Local Sources, Transfer from
Operating Fund, State Aid for Capital Projects
and All Other Aid for Capital Projects)

12.11   Nonrevenue Receipts $0

12.12   Cash Balance in Capital Fund at the $0
end of the previous fiscal year
(For 3Rs Library Systems, opening balance on
July 1, 2023, must be the same as the June 30,
2023, closing balance reported on Q9.9 of the
2022-2023 annual report)

12.13   Grand Total Capital Fund Receipts and $0
Balance (total questions 12.10 through 12.12)

PROJECTED CAPITAL FUND - DISBURSEMENTS

12.14   Capital Fund Disbursements (include $0
Project Expenditures, Transfer to Operating
Fund and Nonproject Expenditures)

| 12.15   Cash Balance in Capital Fund at the end of the current fiscal year (For 3Rs Library Systems, June 30, 2024) | $0 |

| 12.16   Grand Total Capital Fund Disbursement, Transfers, and Balance (Sum of questions 12.14 and 12.15) | $0 |

13. State Formula Aid Disbursements

3R SYSTEM BASIC AID AND SUPPLEMENTAL AID

REFERENCE AND RESEARCH LIBRARY RESOURCES SYSTEMS BASIC AID AND SUPPLEMENTAL AID

| **Statutory Reference:** | Education Law § 272, 273(4), 273(12) Commissioners Regulations 90.5, 90.6 |

Regional Bibliographic Data Bases (RBDB) Aid no longer has its own section. It should now be reported in Part 13.1, along with the Basic and Supplemental Aid.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements

Repeating Group #12   13.1.1 **Professional Salaries:** Indicate total FTE and salaries for each professional system employee; complete one record for each employee.

| 1.   Title | Executive Director |

| 2.   Total Full-Time Equivalents (FTE) - System Director and Librarians Only | 1.00 |

| 3.   Expenditure | $113,077 |

| 1.   Title | Librarian/Office Mgr |

| 2.   Total Full-Time Equivalents (FTE) - System Director and Librarians Only | .45 |

| 3.   Expenditure | $18,548 |

1.	Title	Engagement and Educational Svcs Coord
2.	Total Full-Time Equivalents (FTE) - System Director and Librarians Only	1.00
3.	Expenditure	$57,667
1.	Title	Technology Services Coord
2.	Total Full-Time Equivalents (FTE) - System Director and Librarians Only	1.00
3.	Expenditure	$49,386

13.1.2 Total Expenditure - Professional Salaries $238,678

13.1.3 - 13.1.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.1.3   Total Full-Time Equivalents (FTE)   1.75

Note: Accounting salary is shared with HLSP (.25 to HLSP) Archivist 1.0 FTE

13.1.4   Total Expenditure for Other Staff Salaries $132,326

13.1.5   **Employee Benefits:** Indicate the total expenditures for all system employee fringe benefits. $119,579

13.1.6   **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.   Y

Repeating Group #13 If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	Building and maintenance

2.   Provider of Services   4950 Genesee St LLC

3.   Expenditure $76,694

Note: Rent

1.   Expenditure Category   Telecommunications

2.   Provider of Services   Spectrum/Hemisphere

3.   Expenditure $8,982

Note: Rent

1.   Expenditure Category   Telecommunications

2.   Provider of Services   WNYLRC Staff Reimb

3.   Expenditure $0

Note: Rent

1.   Expenditure Category   Consultant fees/professional
                                           fees

2.   Provider of Services   Robert Sendziak CPA

3.   Expenditure $6,500

Note: Rent

1.   Expenditure Category   Consultant fees/professional
                                           fees

2.   Provider of Services   Lighthouse IT/Scherzi

3.   Expenditure $11,962

Note: Rent

1.	Expenditure Category	Consultant fees/professional fees
2.	Provider of Services	ADP
3.	Expenditure	$1,115

Note: Rent

1.	Expenditure Category	Consultant fees/professional fees
2.	Provider of Services	Bank, HSA and FSA fees, credit card fees
3.	Expenditure	$1,425

Note: Rent

1.	Expenditure Category	Building and maintenance
2.	Provider of Services	NYSEG, National Fuel
3.	Expenditure	$3,795

Note: Rent

1.	Expenditure Category	Institutional membership dues
2.	Provider of Services	NYCON, National Digital Alliance, NYLA
3.	Expenditure	$1,620

Note: Rent

1.	Expenditure Category	Building and maintenance
2.	Provider of Services	Hartford and Chubb Ins

3.   Expenditure $4,063

Note: Rent

13.1.7   **Total Expenditure - Purchased** $116,156
Services

13.1.8   **Supplies and Materials:** Did the   Y
system expend funds for supply items, postage,
library materials, or equipment and furnishings
with a unit cost less than $5,000? Enter Y for
Yes, N for No.

Repeating Group #14 If yes, complete one record for each applicable category; if no, enter N/A
for questions 1 and 2, of one repeating group.

1.   Expenditure Category   Office/library supplies and
                                             postage

2.   Expenditure $817

Note: $817 from state funds, balance is from WNYLRC Revenue ($5795)

13.1.9   **Total Expenditure - Supplies and** $817
Materials

13.1.10 **Travel Expenditures:** Did the system N
expend funds for travel. Enter Y for Yes, N for
No.

Repeating Group #15 If yes complete one record for each type of travel; if no, enter N/A for
questions 1 and 2.

1.   Type of travel   N/A

2.   Expenditure   N/A

13.1.11 **Total Expenditure - Travel** $0

13.1.12 **Equipment and Furnishings:** Did the   N
system expend funds for equipment and
furnishings with a unit cost of $5,000 or more
and having a useful life of more than one year?
Enter Y for Yes, N for No.

Repeating Group #16 If yes complete one record for each applicable category; if no, enter N/A
for questions 1, 2 , 3, and 4 of one repeating group.

1.	Type of item	N/A
2.	Quantity	N/A
3.	Unit cost	N/A
4.	Expenditure	N/A

13.1.13 **Total Expenditure - Equipment and** $0
Furnishings

13.1.14 **Grants to Member Libraries:** Did   Y
the system expend funds for grants to member
libraries? Enter Y for Yes, N for No.

Repeating Group #17 If yes, complete one record for each grant; if no, enter N/A for questions 1,
2, and 3 of one repeating group.

1.	Recipient	Burchfield Penney Art Center
2.	Allocation	$11,435
3.	Project Description (no more than 300 words)	Digitization of the Challenger Community News - 1963-1995
1.	Recipient	Chautauqua Cattaraugus Library System
2.	Allocation	$10,675

3.	Project Description (no more than 300 words)	Digitization of Sherman, NY Newspapers from microfilm - date ranges 1893-1950
1.	Recipient	Niagara County Community College
2.	Allocation	$7,112
3.	Project Description (no more than 300 words)	Digitization of Niagara Falls Gazette newspaper - 1968-1977
1.	Recipient	Niagara Falls Public Library
2.	Allocation	$6,400
3.	Project Description (no more than 300 words)	digitization of Old Niagara Falls newspapers 1823-1907
1.	Recipient	Theodore Roosevelt Inaugural Site
2.	Allocation	$4,472
3.	Project Description (no more than 300 words)	Digitization of wide variety of materials including advertisements, brochures, trade cards, letters, sheet music, and 3D souvenirs from the 1901 Pan-American Exposition to highlight the visitor's experience.
13.1.15 Total Expenditure - Grants to Member Libraries		$40,094
13.1.16 Total Expenditure (total 13.1.2, 13.1.4, 13.1.5, 13.1.7, 13.1.9, 13.1.11, 13.1.13, and 13.1.15)		$647,650

13.1.17 **Balance at the Opening of the Fiscal Year** $0

13.1.18 **Total Allocation from 2022-2023 State Aid:** $647,650

13.1.19 **Balance at the End of the 2022 – 2023 Fiscal Year** $0

13.1.21 **Final Narrative**: Provide a brief narrative, no more than fifteen hundred (1500) words, describing the major activities carried out with these State Aid Funds.

During the 22/23 fiscal year, our staff organized quality training opportunities including our annual Unconference. WNYLRC staff continued to work with members to digitize and upload content to New York Heritage, Empire State Immersive Experiences, and NYS Historic Newspapers. Staff continued to work on the Consider the Source grant through the Archives Partnership Trust and was able to assist new members in digitizing unique collections. WNYLRC also worked with its members on digital inclusion activities funded through the ARPA grant funds. The Staff put in many hours developing and testing a new website which finally went live at the end of August 2023.

HOSPITAL LIBRARY SERVICES PROGRAM AID

HOSPITAL LIBRARY SERVICES PROGRAM AID

Statutory Reference: Education Law § 272 and 273(4)(c)
Commissioners Regulations 90.17

Repeating Group #18 13.2.1 **Professional Salaries:** Indicate total FTE and salaries for each professional system employee; complete one record for each employee. No portion of a system director's salary or employee benefits may be paid from these funds.

1.	Title	Coordinator

2.	Total Full-Time Equivalents (FTE) - System Director and Librarians Only	.64

Note: 64% paid from state funds, 34% from participation fees

3.	Expenditure	$50,008

Note: $50,008 paid from state funds (64%), $28,108 paid from HLSP Hospital contracts(36%)

13.2.2 **Total Expenditure - Professional Salaries**	$50,008

Note: Other Librarian salaries paid from Hospital fees, not State Aid (1.8 FTE)

13.2.3 - 13.2.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.2.3	Total Full-Time Equivalents (FTE)	.4

Note: accounting .25FTE, office mgr .15FTE

13.2.4	Total Expenditures for Other Staff Salaries	$22,812

13.2.5 **Employee Benefits:** Indicate the total expenditures for all employee fringe benefits.	$25,719

13.2.6 **Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.	Y

Repeating Group #19 If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	Commercial electronic content vendor contracts

2.	Provider of Services	MLA Webinars

3.	Expenditure	$2,258

1.	Expenditure Category	Commercial electronic content vendor contracts

2.	Provider of Services	Consortium Info Svcs

3.	Expenditure	$15,132

1.	Expenditure Category	Commercial electronic content vendor contracts

2.	Provider of Services	Rittenhouse, EBSCO, Oakstone, Library world

3.	Expenditure	$9,549

13.2.7	**Total Expenditure - Purchased Services**	$26,939

13.2.8	**Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.	Y

Repeating Group #20 If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure Category	Books and other print materials

2.	Expenditure	$18,192

13.2.9	**Total Expenditure - Supplies and Materials**	$18,192

13.2.10   **Travel Expenditures:** Did the system   N
expend funds for travel? Enter Y for Yes, N for
No.

Repeating Group #21   If yes, complete one record for each type of travel; if no, enter N/A for
questions 1 and 2 of one repeating group.

1.	Type of travel	N/A
2.	Expenditure	N/A

13.2.11   **Total Expenditure - Travel** $0

13.2.12   **Equipment and Furnishings:** Did the   N
system expend funds for equipment and
furnishings with a unit cost of $5,000 or more
and having a useful life of more than one year.
Enter Y for Yes, N for No.

Repeating Group #22   If yes, complete one record for each type of item purchased; if no, enter
N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Type of item	N/A
2.	Quantity	N/A
3.	Unit Cost	N/A
4.	Expenditure	N/A

13.2.13   **Total Expenditure - Equipment and** $0
Furnishings

13.2.14   **Grants to Member Libraries:** Did   N
the system expend funds for grants to member
libraries? Enter Y for Yes, N for No.

Repeating Group #23   If yes complete one record for each grant; if no, enter N/A for questions 1,
2, and 3 of one repeating group.

1.   Recipient   N/A

2.   Allocation   N/A

3.   Project Description (no more than 300   N/A
words)

13.2.15 **Total Expenditure - Grants to Member Libraries** $0

13.2.16 **Total Expenditure (total 13.2.2, 13.2.4, 13.2.5, 13.2.7, 13.2.9, 13.2.11, 13.2.13, and 13.2.15)** $143,670

13.2.17   **Balance at the Opening of the Fiscal Year** $0
NOTE: The opening balance must be the same as the closing balance of the previous year.

13.2.18   **Total Allocation from 2022-2023 State Aid:** $143,670

13.2.19 **Balance at the End of the 2022 - 2023 Fiscal Year** $0

13.2.20   **Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.

Typically, two full time and one part time librarian provides onsite services to hospitals in throughout our region as well as providing resources to other hospitals already staffed by MLS. During the 22/23 fiscal year, the program experienced staffing challenges with a long term employee leaving the organization, losing one part-time librarian to retirement, and then losing a part-time replacement librarian who was able to obtain a full time job at his former employer. The program has maintained their service contracts with the Kaleida System and the Catholic Health system, conducting literature searches, providing reference services, implementing electronic resources, and conducing training to nurses, physicians, and residents.

13. State Formula Aid Disbursements Cont.

MEDICAL INFORMATION SERVICES PROGRAM (MISP)

MEDICAL INFORMATION SERVICES PROGRAM (MISP)

 Statutory Reference: Education Law § 273(4)(b)

Repeating Group #24 13.3.1 **Professional Salaries:** Indicate total FTE and salaries for each professional system employee; complete one record for each employee. No portion of a system director's salary or employee benefits may be paid from these funds.

1.	Title	N/A
2.	Total Full-Time Equivalents (FTE)	N/A
3.	Expenditure	N/A

13.3.2	**Total Expenditure - Professional Salaries**	$0

13.3.3 - 13.3.4 Other Staff Salaries: Indicate total FTE and salaries for all other system employees.

13.3.3	Total Full-Time Equivalents (FTE)	0

13.3.4	Total Expenditures for Other Staff Salaries	$0

13.3.5	**Employee Benefits:** Indicate the total expenditures for all system employee benefits.	$0

13.3.6	**Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.	Y

Repeating Group #25 If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1.	Expenditure Category	Commercial electronic content vendor contracts
2.	Provider of Services	Consortium Info Svcs
3.	Expenditure	$47,727
1.	Expenditure Category	Other (specify using Note field)
2.	Provider of Services	EFTS
3.	Expenditure	$12

13.3.7	**Total Expenditure - Purchased Services**	$47,739

13.3.8   **Supplies and Materials:** Did the   N
system expend funds for supply items, postage,
library materials, or equipment and furnishings
with a unit cost less than $5,000? Enter Y for
Yes, N for No.

Repeating Group #26 If yes, complete one record for each applicable category; if no, enter N/A
for questions 1 and 2 of one repeating group.

1.   Expenditure Category

2.   Expenditure

13.3.9   **Total Expenditure - Supplies and** $0
Materials

13.3.10   **Travel Expenditures:** Did the system   N
expend funds for travel? Enter Y for Yes, N for
No.

Repeating Group #27 If yes, complete one repeating group for each type of travel; if no, enter
N/A for questions 1 and 2 of one repeating group.

1.   Type of travel   N/A

2.   Expenditure   N/A

13.3.11   **Total Expenditure - Travel** $0

13.3.12   **Grants to Member Libraries:** Did   N
the system expend funds for grants to member
libraries? Enter Y for yes, N for No.

Repeating Group #28 If yes, complete one record for each grant; if no, enter N/A for questions 1,
2, and 3 of one repeating group.

1.   Recipient   N/A

2.   Allocation   N/A

3. Project Description (no more than 300 words)	N/A
13.3.13 Total Expenditure - Grants to Member Libraries	$0
13.3.14 Total Expenditure (total 13.3.2, 13.3.4, 13.3.5, 13.3.7, 13.3.9, 13.3.11 and 13.3.13)	$47,739
13.3.15 Balance at the Opening of the Fiscal Year NOTE: The opening balance must be the same as the closing balance of the previous year.	$1,972
13.3.16 Total Allocation from 2022-2023 State Aid:	$47,843
13.3.17 Balance at the End of the 2022 – 2023 Fiscal Year	$2,076
13.3.18 Final Narrative: Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	MISP funds primarily support electronic resources and some EFTS funds for ILLs to our regional hospitals (and academics when needed) enabling them the hospital to have top quality medical research materials that they need for better patient care, learning, or ongoing research.

14. Summary of Library System Accomplishments

Library System Accomplishments

Using the goals from Section 4 in the approved 2021-2026 System Plan of Service, BRIEFLY describe the final results of each <u>element</u> for Year 2 (2022-2023).

14.1   Element 1: Resource Sharing - Results   The Institutional Repository Pilot called ESLN Academic Institutional Repository (ESLN AIR) has 6 colleges and universities participating. This service is offered statewide. AcademicShare has expanded beyond WNYLRC members to include academic institutions from other councils. We also revamped the InfoPass program to alleviate unnecessary paperwork. Now called AcademicShare Pass, any high school student or any researcher from a special library is able to show an "introductory pass" to any academic library and are able to utilize the campus resources or even borrow materials. The lending library creates a community borrower record in their system to accommodate the unaffiliated user. 2 new Podcasts were created for WNYLRC's Youtube channel. InfoPass had 150 passes issued from 18 participating libraries. 11 libraries participate in statewide delivery service Empire State Library Delivery. During the past year, WNYLRC collaborated with the Archives Partnership Trust IMLS-funded Consider the Source project that resulted in the following: recruited five new WNYLRC members, seven digitized collections with supplemental learning materials were added to https://www.considerthesourceny.org/, professional development training for school librarians and teachers in WNY, and several k-12 lesson plans now featured on the Consider the Source site.

14.2	Element 2: Special Client Groups - Results	HLSP: WNY - Overall 3 librarians traveled 11,582 miles conducting 546 site visits, conducting 7,938 searches, and answering 2,141 questions. HLSP subsidized e-resources in the amount of $65,815 for OVID Hospital Library Online. Provided $1,950 to host 6 MLA webinars. Subsidized $3,045 for physician credentialing database. $30,500 in HLSP resources grant funds to hospitals. Total amount HLSP subsidized for other e-resources $10,615. Our Outreach and Digital Equity Coordinator (who is also an Archivist) conducted 5 site visits providing a consultation at each. She also answered 10 questions for the Ask the Archivist service.

| 14.3 Element 3: Professional Development and Continuing Education - Results | During the 21/22 fiscal year, 62CE workshops/events were held with 1,532 attendees. Higlights include: workshops on Interlibrary Loan, FOIL/FOIA,Correctional Librarianship, Controlled Digital Lending, Interrupting White Nationalism, and Essential Aspects of Employee Leave. WNYLRC HLSP funded 6 of 11 MLA Webinars. WNYLRC Subscribes to Tech-talk for members in which there were 320 logins and viewed 85 videos. WNYLRC partnered with NEDCC to provide discounted/free seats to members to attend NEDCC webinars. There were 25 attendees who took advantage and attended 14 sessions. |

14.4   Element 4: Consulting and Development Services - Results

Ask the Lawyer: Statewide 60 Inquiries, 35 RAQs, and 2 webinars provided. Overall since 2016: 479 Inquiries, 296 RAQs, and 13 webinars provided. Ask the HR Expert was disbanded and services on this topic are now provided by our attorney under Ask the Lawyer. WNYLRC has 8 standing committees that direct WNYLRC's activities as they apply to the Strategic Plan: Continuing Education, Resource Sharing Committee, Library Education Advancement and Partnerships Committee, Preservation Committee, Committee for Health Information Access, High School to College Committee, Equity Diversity Inclusion and Anti-racism Committee, and the WNY Library Support Staff Committee. The Regional Advisory Committee was disbanded due to its focus overlapping with other committees.

14.5	Element 5: Coordinated Services - Results	New York Heritage: WNY - 127 collections with 40,608 items from 43 member contributors with 587,419 views. NYS Historic Newspapers: WNY - 127 total titles containing over 1.546 million pages. Empire State Immersive Experiences: Statewide includes 33 tours, and 526 digital objects. 1 Action grants were awarded to members to purchase 360 degree cameras. Empire Archival Discovery Collaborative: WNY - contains 1,185 finding aids from 15 contributing members (total finding aids on platform: over 14,000. Ask Us 24/7 sessions: Statewide 18,851 questions asked by patrons, 17,776 sessions staffed by NYS librarians, and 46 libraries participated.

Library System Accomplishments Cont.

14.6 Results	Element 6: Awareness and Advocacy -	Throughout November and December, 13 in-person meetings were held with Western NY State Assembly and Senate members. Staff from Buffalo and Erie County Public Library, Nioga Library System, Chautauqua-Cattaraugus Library System, Erie 2 BOCES, and WNYLRC attended NYLA's Advocacy Day in Albany of February 28th. We advocated for increases to Library Operating Aid and Library Construction in the NY budget and several key pieces of legislation that will benefit libraries. 16 local and 12 NYS Library Advocacy Day meetings. WNYLRC staff member, Heidi Ziemer, works with the Western New York Digital Equity Coalition (WNYDEC) and the New York State Digital Equity Network (NYSDEN) to promote digital inclusion and digital equity for our region and state. WNYDEC hosted focus groups in WNY to gather community data for the NYS ConnectALL Office. NYSDEN meets monthly to unite regional groups and advance digital equity priorities through coordinated statewide efforts. The Library Education, Advancement, and Partnerships (LEAP) Committee developed a survey to understand what assets exist in our libraries that support digital inclusion. The information from all survey responses will be incorporated into a series of freely available visual and data representations that can be used to address gaps in our region and advocate for more funding. There were 251 responses to

the survey. Diverse Collections Development Grant - The High School to College Committee distributed grants of $500 each to K-12 schools to support Equity, Diversity, Inclusion, and Anti-racism initiative and raise awareness on the importance of providing materials that represent and tell the stories of all members of a community.

14.7   Element 7: Communication among Member Libraries and Library Systems - Results

Facebook: # of followers-712, reach-368 *this is the average for 22-23 Twitter:# followers -534, reach - 411 *we have lost followers due to the Musk transition, *average for 22-23 Website: total sessions -37,695, New users - 25,780, returning users- 13,861, page views - 78,420 We also have several Board and committee listservs including our main one WNYlib-l which had 546 messages distributed. WNYLRC staff produce two newsletters for WNYLRC. An Ask the Lawyer recap edition and a more comprehensive monthly newsletter that includes major initiatives,events, and more.

14.8	Element 8: Cooperative Efforts with Other Library Systems - Results	Each CE staff person from every Council collaborates on coordinated training. This coming year it is on banned books. WNYLRC Exec. Dir. is the Chair of the New York State Alliance of Library Systems and works with all systems on advocacy efforts throughout the year. WNYLRC staff attend three of the five school library systems Council meetings. WNYLRC works with the School Library Assoc. of WNY and assists them with managerial support. Digital operations' liaisons from all councils collaborate on ESLN digital platform projects such as New York Heritage and Empire Archival Discovery Collaborative (EADC).
14.9	Element 9: Other Goal(s) - Results	N/A

15. Assurance and Contact Information
CONTACT INFORMATION

15.1	Contact name (person completing report)	Sheryl Knab
15.2	Contact telephone number (enter 10 digits only and hit the Tab key)	(716) 633-0705
15.3	Contact e-mail address	sknab@wnylrc.org

ASSURANCE

15.4   The Library System operated under its   11/14/2023
approved Plan of Service in accordance with the
provisions of Education Law and the
Regulations of the Commissioner, and assures
that this "Annual Report" was reviewed and
accepted by the System Board/Council on (date
- mm/dd/yyyy)

APPROVAL (for New York State Library use only/not a required field)

15.5   The Library System's Annual Report
was reviewed and approved by the New York
State Library on (date - mm/dd/yyyy)

Suggested Improvements

Library System	WNYLRC
Name of Person Completing Form	Sheryl Knab
Phone Number and Extension (enter area code, telephone number and extension only):	7166330705 x121
Please share with us your suggestions for improving the *Annual Report*. Thank You!	3.25 Board Council selection - please provide info on what each letter stands for. You used to have this right in the question.