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ACCESS AND INNOVATION GRANTS 2022/2023 MEMBER PROJECT GRANT FINAL REPORT

Period Covered: October 2022-June 2023

Instructions:

- This report is required for all AIG Member Projects Grants. Deadline: July 31, 2023 unless otherwise indicated in the grant award agreement letter you received in August. Please note this date may be adjusted to the actual date funding is distributed to grant recipients.
- Fill in the information requested on the bottom of this page. Using your own word processing software, repeat each question below and provide your response.
- Include one copy of this template as your cover sheet followed by your response pages.
- 3 copies of your report must be included.
- One of the copies should include a set of materials produced with RBDB Member Project Grant funds such as publicity, reports, etc.

1. Describe the project's accomplishments in relation to its objectives identified in the grant application. Identify, if any, the project's impact on regional resource sharing.
2. List or describe any materials created using grant funds including marketing materials. For digitization grants: include numbers and descriptions of items digitized.
3. If you were starting this project now, what would you do differently? Please be candid in telling us what worked and what did not work.
4. How will you maintain this project or collection moving forward?
5. Please provide an analysis of the **quantitative and qualitative evaluation results** in relation to user satisfaction and/or success and/or objectives met. *(Please do not submit copies of individual completed user surveys or forms. We are interested in your summary and analysis of results only.)*
6. Please complete the Project Completion Checklist and attach to this form and your narrative.

Person preparing report _____
(Typed or Printed Name) (Signature)

Telephone # _____ Date _____

Tax ID# (we require this for tax reporting purposes): _____

Required: Tell us where and to whom to send payment.

Send 3 copies of the final report and 1 set of materials if appropriate to:

Sheryl Knab
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Airport Commerce Park East
4950 Genesee Street, Suite 170
Cheektowaga, NY 14225-5528